Administrator Tasks for Documentation Regarding COVID-19
<table>
<thead>
<tr>
<th>Key Elements</th>
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</tr>
</thead>
<tbody>
<tr>
<td>PPE/Others on Scene</td>
<td>Configuration Required</td>
</tr>
<tr>
<td>Signs and Symptoms</td>
<td>No Configuration Required</td>
</tr>
<tr>
<td>Travel and Screening</td>
<td>Configuration Required</td>
</tr>
<tr>
<td>Primary and Secondary Impressions</td>
<td>Configuration Required</td>
</tr>
</tbody>
</table>
Documentation of PPE
Documentation of PPE

Role:
- Lead
- Driver
- Other

Personal Protective Equipment:

Injury, Exposure or Death:

Disposition:
Enable the Personal Protective Equipment Field

Navigate to Admin > EHR > Incident Tab > Configurable Fields

Personal Protective Equipment Used

Recommended: Enable Configurable Validation Rule

Navigate to Admin > EHR > Incident Tab > Configurable Validation

Custom - Personal Protective Equipment Used (PPE)
Recommended: Enable the Exposures Field

Navigate to Admin > EHR > Incident Tab > Configurable Fields

- Personnel Exposed
- Type of Suspected Blood/Body Fluid Exposure, Injury, or Death

Recommended: Enable Configurable Validation Rule

Navigate to Admin > EHR > Incident Tab > Configurable Validation

- Personnel Injury, Exposure or Death Required
## Documentation of Additional Agencies

<table>
<thead>
<tr>
<th>INCIDENT</th>
<th>PATIENT</th>
<th>VITALS</th>
<th>FLOWCHART</th>
<th>ASSESSMENTS</th>
<th>NARRATIVE</th>
<th>FORMS</th>
<th>BILLING</th>
<th>SIGNATURES</th>
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<tbody>
<tr>
<td>RESPONSE</td>
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</table>

### Additional Agencies

- Austin Fire Department
- Palm Bay Fire
- Wayne Township Fire Department
- Travis County ESD #4
- Paramedics Plus
- Charlotte City Fire Department
- Eagle FD

**Additional Factors**

**Additional Agencies**

**Additional Responders**

**Additional Comments**

**NFIRS**
Add/Edit/Deactivate Additional Agencies

Navigate to Admin > General > Other Agencies

NOTE: The Agency ID number is the unique EMS agency number provided by your state licensing credentialing department.
Travel and Screening
Enable the Patient Travel and Influenza Screening Forms

Navigate to Admin > EHR > Forms Tab > Forms

<table>
<thead>
<tr>
<th>Form</th>
<th>Status</th>
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<tbody>
<tr>
<td>Influenza Screening</td>
<td>ON</td>
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<tr>
<td>Patient Travel</td>
<td>ON</td>
</tr>
</tbody>
</table>

Recommended: Enable Configurable Validation Rule

Navigate to Admin > EHR > Forms Tab > Configurable Validation

<table>
<thead>
<tr>
<th>Rule</th>
<th>Status</th>
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<tr>
<td>Patient Travel Form Required</td>
<td>ON</td>
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</table>

Note: There is not a configurable validation rule to require the Influenza Screening form.
Primary and Secondary Impressions
Enable the COVID-19 Impressions

Navigate to Admin > EHR > Narrative Tab > Configurable Fields > Impressions

Enable the three impressions:
• COVID-19 - Confirmed by testing
• COVID-19 - Exposure to confirmed patient
• COVID-19 - Suspected - no known exposure

Note: These impressions are not available to agencies in California.
Update ESO EHR Mobile

1. Enter your username: ahawthorn
2. Enter your password
3. Check the system's update status
4. Update System Data
For additional assistance

support@eso.com

(866) 766-9471
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